

# Use stock in a clinical encounter

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Record the use of stock in a clinical encounter. This process records vaccines and consumables used and reduces the stock level in Stock Management.

## Recording vaccine stock

When a vaccine in Stock Management is dispensed in Clinical's Immunisations screen, the clinician needs to select the vaccine that is linked to Stock Management. Vaccines linked to Stock Management show the Stock Management name <u>on the right column</u> in the **Brand/Vaccine** drop-down. This is the vaccine that needs to be selected.

If there is no entry in the right column, the vaccine is either not set up in Stock Management or there are no doses in stock.

Administered Immu	nisations				$\times$		
Administered Vaccin	ations						
Brand/Vaccine	Immunisation	Add					
	Doctor						
	Branch:	Branch 1	$\sim$	Not Given Here	Modify		
	Name:	Phillip Davis	~	Administered Overseas	Delete		
	Immunisation Det	ails					
17 18 -	Brand/Vaccine:	AstraZeneca COVISHIELD		▼ Manual			
ActHIB							
Adacel							
Adacel Polio							
ADT Booster							
Afluria Quad							
Agrippal							
AstraZeneca COVISHIE	ELD						
AstraZeneca COVISHIELD			Astra Zeneca - Single Dose 1 (Split)				
AstraZeneca Vaxzevria	3						
Avaxim							

Once you have selected the Vaccine:

- Use the **Batch Number** drop-down to select the batch that matches the number on the vial.
- Enter what dose it is (fist doze, second dose etc). This will reduce the stock by 1 dose.

Brand Maccine	Immunisation X							
straZeneca COVISH	Doctor				Auu			
	Branch:	Branch 1	~	Not Given Here	Modify			
	Name:	Phillip Davis	~	Administered Overseas	Delete			
	Immunisation Det	ails						
	Brand/Vaccine:	AstraZeneca COVISHIELD		▼ Manual				
	Date Given:	Include non-AIR vaccina	tions					
	Dose:	15,04,2022	School ID:	Required only if immunisation				
	Batch Number:	FGRT3432334	Store Batch No.	(available from the <u>ACARA</u> Australian Schools List)				
	Site:	FGRT3432334	<b>—</b>					
	Route: Comment:	IMSCOral						
	connerta							
	Add Recall		🗸 <u>о</u> к	X Cancel				

To learn more about Zedmed's Immunisations module, see the Immunisations article.

#### **Correcting recorded stock**

When you select **OK** the vaccine is added to the **Administered Immunisations** screen and when you select **Close** the stock is removed from Stock Management. If the incorrect vaccine is added, use the **Delete** button to remove the vaccine and the stock will be added back. You can then select the correct vaccine.

Brand/Vaccine	Date	Age Given	Dose	Batch	Comment	Doctor	Add
straZeneca COVISHIELD	19/04/2022	69 years	1	ADE34563T23		PD	
							Modify
							Delete
							-

#### Billing for the vaccines

If the patient was admitted from the Waiting Room, the Billing Wizard will open when the encounter ends, and any vaccines linked to Stock Management will appear in the **Selected Items** field.

Billing Details						
Patient Name DOB Payer	Aiden, Marie DVA 01/05/1952 HCC	Medicare Num Pension Sta	ber 59500526011 tus None E	Safety Net ncounter Duration 0:00:16		X Configure
Search for item	n by number or description	Selected Items				
		10988	Immunisation provided to a person	. Astra Zeneca - Single Dose (Split)	22/04/2022	ADE34563T23212
Recent Items						
23	Level B Surgery Consultation					
10988	Immunisation provided to a person by an					
BURN10	Burn dressing 10 x 10cm					
GL001A	Sterile gloves (pair)					
		Special Instructi	ons	Selected Instructions		
Consumables/	Immunisations	Attendance Not	es			
10988	Immunisation provided to a person Astra Zeneca - Si	Attendance cre	eated by Doctor.			
<	>					
? Help	p				✓ QK	X Cancel

To learn more about vaccinations in Zedmed, see the Immunisations module and the Ending an encounter and billing articles.

### Recording consumable's stock

When consumables are used, they need to be recorded for stock. Each item and its cost is added to the **Billing** Wizard when the encounter ends.

To record the use of a consumable:

1. Start an encounter if one is not already in progress.

See the starting an encounter article to learn more.

2. Select the **Consumable** icon from the **Current Encounter** toolbar.

This will open the Record Consumable Use - New screen.

Note: If the consumable is not in Stock Management, select **Record a consumable that is not a stock item** and fill in the fields manually.

- 3. Using the **Consumable** drop-down, select the product.
  - The drop-down list will show products in Stock Management that are set as **Consumables** and has stock.
  - If the consumable has a linked sub-product, it will appear beside the product.
- 4. Select the Date Used.
- 5. If the item has a batch number, you can select it using the **Batches** drop-down.
- 6. Enter a comment if required.
- 7. Select **OK** to record the consumable, then **Close** to exit.

#### Billing for the consumables

If the patient was admitted from the Waiting Room, the Billing Wizard will open when the encounter ends, and any consumables will appear in the **Selected Items** field. To learn more, see the **Ending an encounter and billing** article.

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Hampton, Gemma				Current Encounter - Duration: 03:02:23					
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DOB:	20/07/2014	Home:	Record Co	onsumable l	Jse - New			×	
Age:	7 years	Work:					Dr.	5.0 M	Vanagement Plan
File No:	49511350012 A38	Mobile: Occupation:	Enter the infor	mation about	the consumable	. This information w	ill be associated		handgementerhan
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IHI Number Statu	us: Active		Consumable					~	
Last Updated:	11/05/2020 12:27:33 PM			2					
				Record a	a consumable that	at is not a stock iter	m		
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