

Write a compound drug script

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Use the Drugs module to write a script for a one-off drug or a new recipe (extraneous) drug. This article covers the steps required to write a standard script and includes options for new prescriptions and re-prescribing, and print and electronic formats.

Shortcuts to specific sections:

- [Prescribe a one-off drug](#)
- [Prescribe a recipe drug](#)
- [Prescribe](#)
- [Prescribe Electronically](#)

To write a compound drug script:

1. Start an encounter with the patient.

For a detailed explanation of how to do this, see the [Start an encounter article](#).

When the encounter starts, the **Current Encounter** pane will open and display the clinical modules.

2. Select **Drugs** from the **Current Encounter** menu.



This will open the patient's prescriptions screen with the current MIMS database of medications.

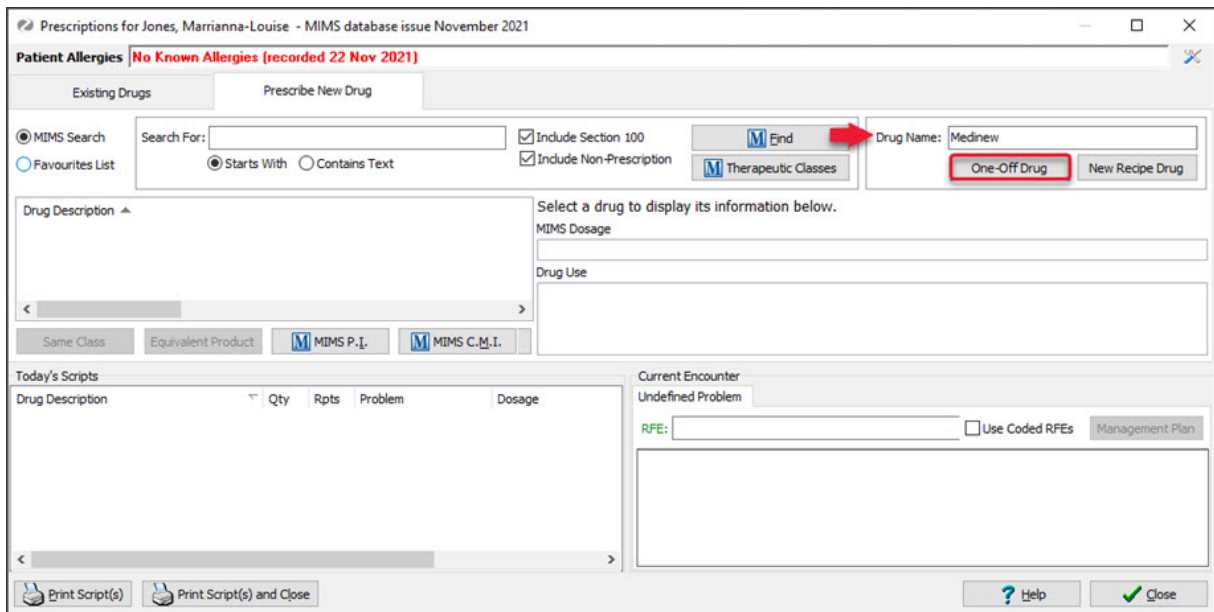
3. Enter the compound drug's details

Prescribe a one-off drug

For prescriptions that don't use MIMS drugs, enter the **Drug Name** into the field provided and select **One-Off Drug**.

This will open the **Script Details** screen and you can complete the prescription.

Note: If it's likely that you'll be using the same one-off drug on more than one occasion, it may be ideal to create a **Recipe Drug** as **One-Off Drug** entries aren't saved (so aren't readily available to be re-used).



Prescribe a recipe drug

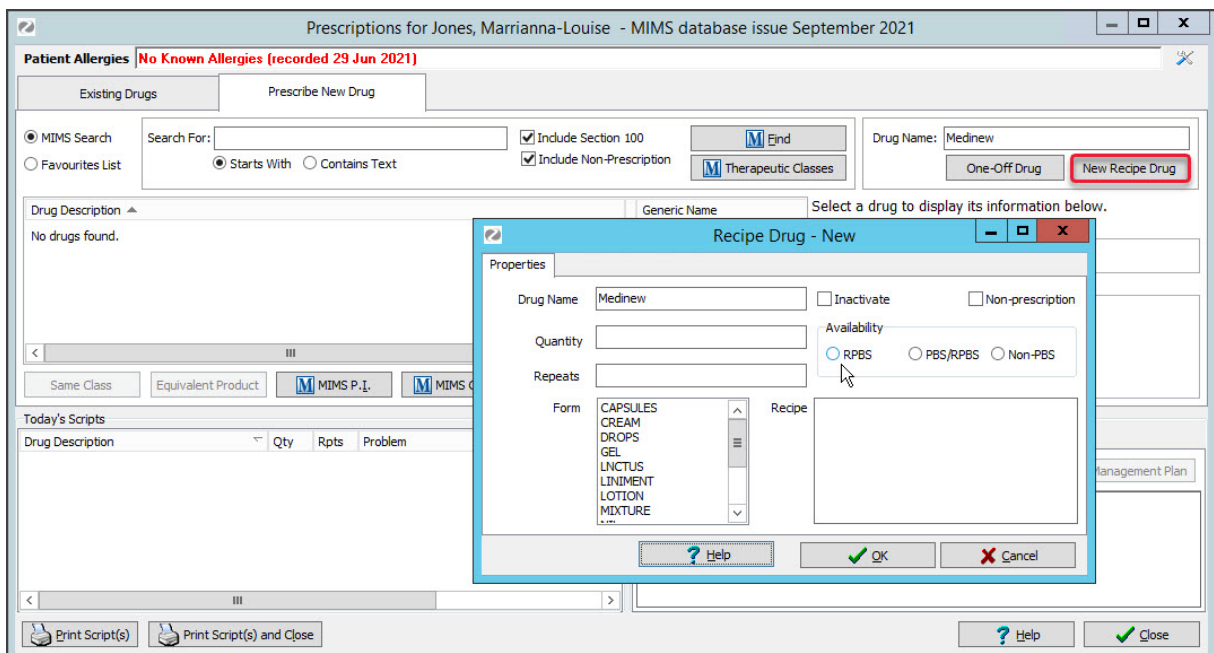
Recipe drugs can be created when a non-MIMS prescription is required. Existing recipe drugs can be found, and prescribed, using the same process as prescribing a MIMS drug.

To create a new recipe drug, select **New Recipe Drug** and fill in the **Recipe Drug - New** screen.

Note:

- If you type a name into Drug Name, that name will be used as the Drug Name
- Ticking **Inactivate** will mean the drug is no longer readily available for use (this can be reversed).
- **Recipe** can be used to detail the ingredients and to add any information relevant for the drug.

4. Review and select **OK** to continue.



The **Script Details** screen (below) will open.

5. Enter the dosage instructions into the **Dosage Full Text** field.

You can do this in 3 ways:

- Use the **Dosage Calculator**, **Frequency** and **Instructions** selectors to populate the dosage fields.
 - Manually type the dosage instructions into the **Dosage Full Text** field.
 - Copy instructions from the **MIMS Dosage** field. Highlight the text, right-click it and select **Paste to Dosage**.
6. Review the other fields in the **Script Details** screen.

Not all of the information will be relevant, and there are no mandatory fields. To learn more about these fields, see the [Script Details screen article](#).

- **Add Favourite** - adds the prescription to your favourites list with all of the details currently entered. This is useful for a drug that's frequently prescribed.
 - **Add to History** - adds the prescription to the patient's history. This is used to enter medications the patient's taking that were not prescribed by your practice.
7. Select **Prescribe Electronically** for an electronic prescription or **Prescribe** for a printed prescription.

Important: If the patient has registered for My Health Record, Zedmed's default settings will upload the prescription to My Health Record. To learn more, see the [My Health Record article](#).

8. Create the prescription.

Prescribe

If you selected **Prescribe**, the **Script Details** screen will close and the script will appear in the **Today's Scripts** pane.

Select the script then the **Print Scripts** icon to print it out.

Prescribe Electronically

If you selected **Prescribe Electronically**, the **Electronic Prescription** screen will open. Review the fields, fill in either the **SMS** field or **Email** field then select **Prescribe Electronically**. The screen will close and the

electronic prescription will be sent by SMS or email.

The fields to review are:

- a. **Route of Administration & Clinical indication** - use if there are different options available for the medication.
- b. **Minimum Repeat Interval** - use to specify how many days should pass before the patient can get a repeat.
- c. **Warrant number/Permit number** - enter the number as required by your state.
- d. **Unusual Dose** - use to acknowledge that the dosage specified is not the standard dosage.
- e. **Script is for urgent supply** - use for a medication that's been dispensed. This script is only sent to the pharmacy.
- f. **SMS** - use to send the prescription to the patient's phone. They will receive a QR code to present to the pharmacist.
- g. **Email** - use to email the prescription to the patient or the pharmacy.

If you email it to a pharmacy for urgent supply, the email address must end with the pharmacy's domain name or it will not be delivered.

- h. **No Electronic Token** - use to print out the prescription's QR code. Select **Print Paper Token** when using this option.

Electronic Prescription

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Prescriber Number: 9877773 Phone Number: 03 9284 3300

Notes for pharmacist (staged supply, special approval, specific condition, etc.). NOTE: may be visible to patient.

Patient's Name: **Ms Marrianna-Louise Jones** Patient's **198741**
Address: **6 Jones Pl** Pharmacist number
GOWRIE 2904 PBS Safety Net or dependant RPBS
Date of Birth: **19/05/1967** entitlement holder or PBS Safety Net
Date: **14/09/2021** holder older
PBS substitutions not permitted

Paracetamol 500mg Coated Tablet 500mg [20]
TAKE 5, 4 TIMES A DAY
Qty: 1*20 0 repeats

Route of Administration: Oral
Clinical Indication:
Minimum Repeat Interval (days):
Warrant number:
 Unusual Dose
 Script is for urgent supply (script owing)

Electronic Prescribing Token delivery
 SMS 0406991730
 Email
 No Electronic Token
 Print Paper Token

Prescribe Electronically Cancel

9. Check the **Today's Scripts** field.

If you selected and sent an **electronic prescription**, it will appear here by a phone icon.

If you selected **Prescription** it will appear here. Select it then the **Print Script(s)** or **Print Script(s) and Close** button to print it.

If you made a mistake, you can right-click the script and select **Cancel**.

From this screen, you can right-click the script and select **Reprint**.

Note: You cannot come back to the **Today's script** section on another day. You can only reprint the script on the same day. Once the day has ended, you need to do a re-prescribe to print a new script.

10. Link the prescription to a specific problem (optional).

If more than one problem has been entered during the encounter, you can link the prescription to a specific problem. To do this, right-click the Drug in the **Today's Scripts** field then select **Change Problem** > Name of

problem.

11. Select **Close** to exit the prescribing screen.
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