

# Capture/Import (Image)

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Import a photo into an encounter. The photos you import will be viewed as thumbnails and can be downloaded one at a time.

To access the Capture module:

1. Go to Zedmed's **Reception** tab.
2. Select **Clinical Records**.

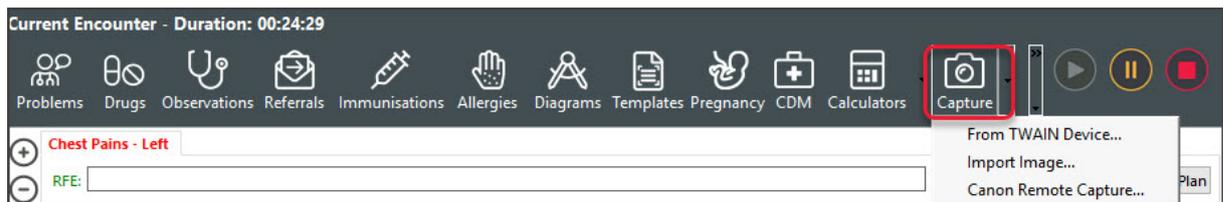
The **Zedmed Clinical** console will open.

3. Start an encounter with the patient.

For a detailed explanation of how to do this, see the [Start an encounter article](#).

The **Current Encounter** pane will open and display the clinical modules when the encounter starts.

4. Select **Capture > Import image** from the **Current Encounter** menu.



5. Browse to the file and select it.
6. Open the file.
7. In the **Image** dialogue, provide a **Description** for the image.
8. Select **OK** to save the file.
9. Select **Refresh**, and the file will appear in the **Summary View** under **Images/ECG**.

