Summary Views Results

Use the **Results** tab in **Summary Views** to view and update the status of a patient's results and to attach new results.

Status types

All results have a status assigned to help manage their workflow. The status types are (I) Initial, (P) Pending and (C) Complete.

- (I) Initial - no one has looked at the results. Results arrive in the Result Inbox and Patient Summary View with this status.
- (P) Actioned - results that have been looked at and are awaiting further action.
- (C) Complete - means no further action required. Results were discussed with the patient or did not need to be.

To learn more, see Results Status Types

Right-click options

Right-clicking a result in Summary Views allows you:

- Change the status of a result to **Initial**, **Pending** or **Complete**.
- Change the patient's notification status to **Notified of Result**, **Not Notified of Result**, **Not Applicable**.
- Select **View Results** to open the patient's results.
- Select **View Results Audit** to open an audit trail of results received and their status.
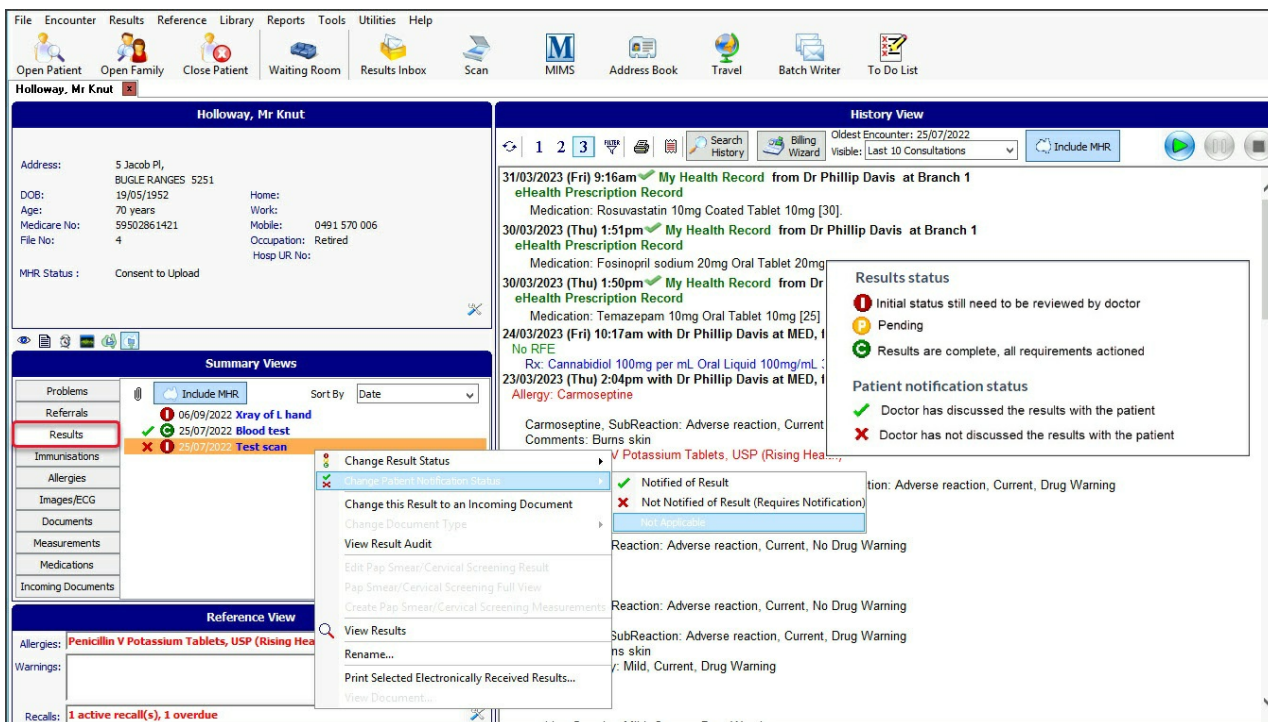
If the patient has not opted out, the **Include MHR** (My Health Record) icon will be selected by default to show information uploaded by other healthcare providers. Each MHR entry appears with an icon and double-clicking the entry will open the results report.

Attaching documents

The paper clip icon can be used to locate and upload files as follows:

1. Select the paperclip icon:
2. Browse to the file and double-click it.

   The **Image** dialog will open.
3. Complete all the fields and assign the file to a doctor.
4. Use the **Save as** radio button to identify the file as a **Result** or **Incoming Document**.
5. Review the selection for **Doctor has already seen this - Mark as Complete**. This is ticked by default.

   Marking the result as **Complete** means no action is required and the result will not appear in the **Results Inbox**.
6. Select **OK**.

Patient Details

DOB:	19/05/1952	Home:	
Age:	71 years	Work:	
Medicare No:	59502861421	Mobile:	0491 570 006
File No:	4	Occupation:	Retired
		Hosp UR No:	
MHR Status :	Consent to Upload		

Summary Views

Problems
Referrals
Results
Immunisations
Allergies
Images/ECG
Documents
Attachments
Measurements
Medications
Incoming Documents

Include MHR   Sort By [Date ▾]

- 12/04/2023 **Blood**
- 06/09/2022 **Xray of L hand**
- ✔ 25/07/2022 **Blood test**
- ✘ 25/07/2022 **Test scan**

Image

Document Details

Description
Path Result example

Document Date Time
13/06/2023   10:34 AM

Link with Doctor

User Name	Doctor Code
☐ Eason, Dr Augustus	AE
☐ Vendor, Dr Ccc Pds	CPV
☐ Hatcher, Dr Danni	DH
☐ FERNANDEZ, DANUTA	DF
☑ Jackson, Gaye	GJ
☐ Herman, Grace	GH1
☐ Howell, Dr Grenville	GH
☐ Fuller, Igor	IF
☐ Arthur, Dr Lesley	LA
☐ HERNANDEZ, LYDIA	LH
☐ Knox, Dr Maurice	MK
☐ Davis, Dr Phillip	PD
☐ Hedrick, Dr Warren	WH

Save As: ◉ Result   ○ Incoming Document
☑ Doctor has already seen this - Mark as Complete

✔ OK   ✘ Cancel