

Add existing/recent problem

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Use the Problems module to record an encounter's diagnosis using the existing or recent problems list. The Problems module also allows you to add problems to a patient's medical history.

Alternatively, you can record a problem by **manually entering it** or selecting one **from the ICPC list**. The method used is determined by the doctor or the practice's guidelines.

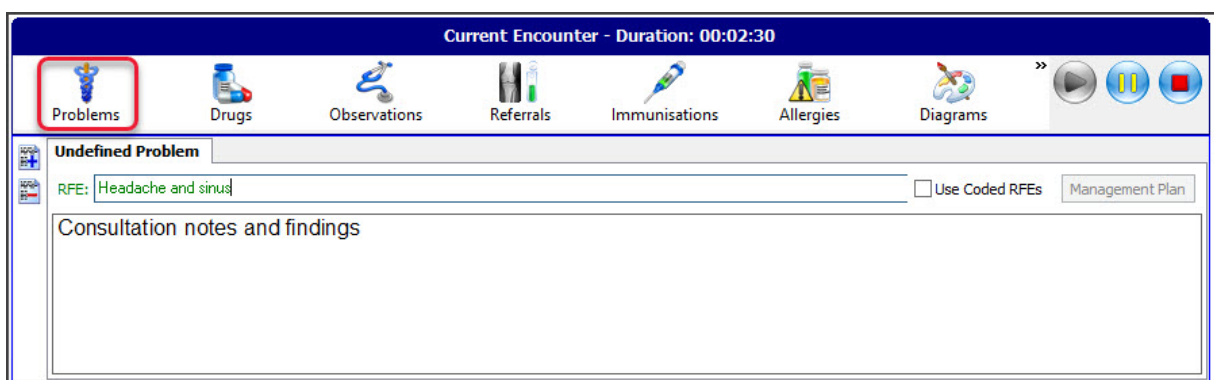
To add a problem from the Existing or Recent Problems list:

1. Start an encounter with the patient.

For a detailed explanation of how to do this, see the [Start an encounter article](#).

When the encounter starts, the **Current Encounter** section will open and display the clinical modules.

2. Select **Problems** from the **Current Encounter** menu.



The **Define Problem/REF** screen will open (screenshot below).

3. In the **Problems** section, select **Existing Problems** or **My Recent Problems**.
 - **Existing Problems** shows the patient's current list of diagnoses, with current on the left pane and resolved on the right.
 - **My Recent Problems** shows the problems the doctor has selected in the past for all patients.
4. Select the problem.
5. As an optional step, you can use the **Extra Text** field to add a note, for example, "left side" or "Head".
6. Select the **Select Problem** button (You can also double-click the problem).

This adds the problem to the tab above RFE that previously said **Undefined**.

To add additional problems, select the blue + icon on the top left and repeat the steps above.

Optional selections:

- **Add to History** adds the problem to the patient's history.
- **Add to Common** adds the problem to the practice's **Common Problems** list.
- **Onset Date** records when the problem started.
 - This is required for My Health Record **Shared Health Summary uploads**.
- **Accurate To** notes the approximation of the onset date.
- **Criticality** can be used to sort a patient's problems in **Summary Views**.

7. Select **Close** to save the problem.

When you select Refresh, the problem will appear in the patient's **Summary Views > Problems** tab.

Current Encounter
Head Cold

RFE: Use Coded RFEs

Head Cold (Existing Problem)

Problem/RFE Selection

Problems

Selection Method
 Existing Problems My Recent Problems Predictive Search (ICPC and Common) ICPC Search Common Problems Free Text Problems / Symptoms Only

Filter
Filter Current List

Abnormal;ultrasound result	Check up;diabetes	Injury;head;no fracture	Migraine;common	Pyrexia;with rash	Weakness;localised
Ache;stomach	Delivery;forceps;stillbirth	Injury;knee;cartilage;acute	Migraine;ophthalmic	Rheumatic fever	zedmed
Acne;vulgaris	Disease;parasitic	Injury;knee;internal;acute	Mountain sickness	Rheumatic fever;acute	
Anaemia;aplastic	Fever;relapsing	Lump(s);neck	Pain;back;mechanical	Shingles	
Angioma;deep	Glandular fever	Migraine (without);aura	Pneumonia;bacterial	Slipped;disc	
Body;odour bad	Head cold	migraine headache	Problem;migrant;social	Stomatitis;acute	

Problem: Head cold Extra Text: ICPC Code: R74 004

Include in Correspondence

Problem Details for - Head Cold (Existing Problem)

Onset Date: 05/10/2021 Accurate To: Day Month Year Other Criticality: Important Left Right Current

Comments and Management Plan