

Clinical overview

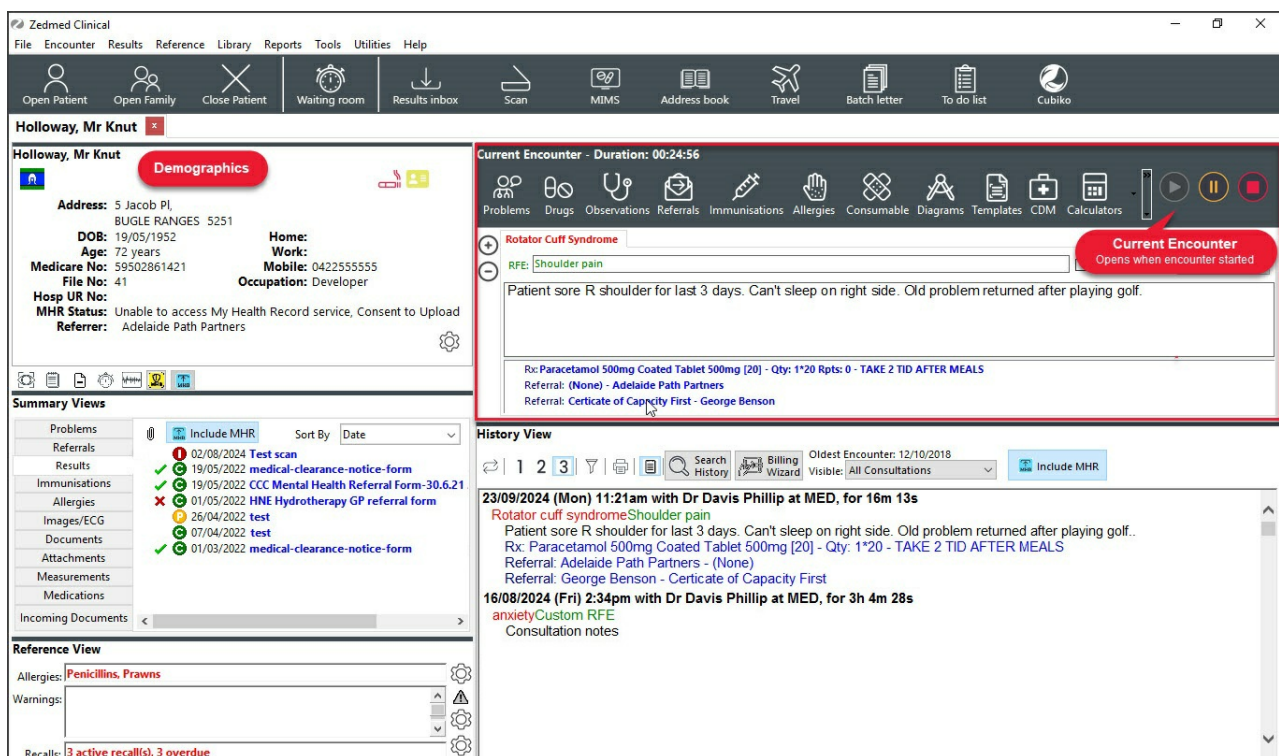
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Practitioners use Clinical Records to run consultations, record information and access Zedmed's clinical features. This guide explains the user interface and where to find the information and features.

When patients are opened in Clinical Records, their information is organised into **Demographics**, **Summary Views**, **Reference View** and **History View**. When an **encounter starts**, the **Current Encounter** section opens with the clinical notes and modules.

To learn more, see [Starting and Encounter](#) and [recording clinical information](#).

Screenshot of Clinical Records with a patient record opened, and an encounter started.



Clinical Record menus

The main menu contains both a **Text** (top) and **Icon** (main) menus, and the key features of each are explained below.



Top menu

- **File** - To open, close and save a patient's record and access the **Clinical Waiting Room**.

- **Encounter** - Access Start, Pause and Finish and encounter.
- **Results** - Access to the **Results Inbox** and **Outbox viewer**.
- **Reference** - Access to Travel Information, MIMS (look up and view only) and Patient education leaflets.
- **Library** - Links to websites and medical certificate templates commonly used by the practice (in Zedmed\CRS_Documents).
- **Reports** - All of the patient reports that are available.
- **Tools** - gives access to:
 - **My Options** - where you can customise your default settings, documents and layouts.
 - **Clinical WP Setup** - used to update your clinical templates.
- **Utilities** - Manage data, such as merging patients and tidying up the address book. Requires Administrator access to Clinical.
- **Help** - View release notes, shortcut keys, MIMS information and the current Zedmed clinical version.

Main menu:

- **Open Patient** - Open a patient's record and access the functionality of the Current Encounter screen. [Learn more.](#)
- **Waiting Room** - View patients waiting to be seen. Admit a patient to open their record and start an encounter. [Learn more.](#)
- **Results Inbox** - View pathology and radiology results, and any letters that need to be actioned. [Learn more.](#)
- **Scan** - Scan results and clinical letters into Zedmed and link them to their respective patients. [Learn more.](#)
- **MIMS** - Access integrated MIMS product information. [Learn more.](#)
- **Address Book**- Access contact details for referrers, practitioners, laboratories and hospitals. [Learn more.](#)
- **Travel** - View the current vaccination requirements for specific countries
- **Batch Letter**- Write clinical letters individually or in batches using standard and custom templates. [Learn more.](#)
- **To Do List** - Use as a personal planner and use links to the Patient version of the To Do List. [Learn more.](#)
- **Intramail (F7)** - For internal messaging. Messages can be linked to a patient's record and added to their history. [Learn more.](#)
- **Cubico** - For practices subscribed to Cubico practice intelligence. [Learn more.](#)

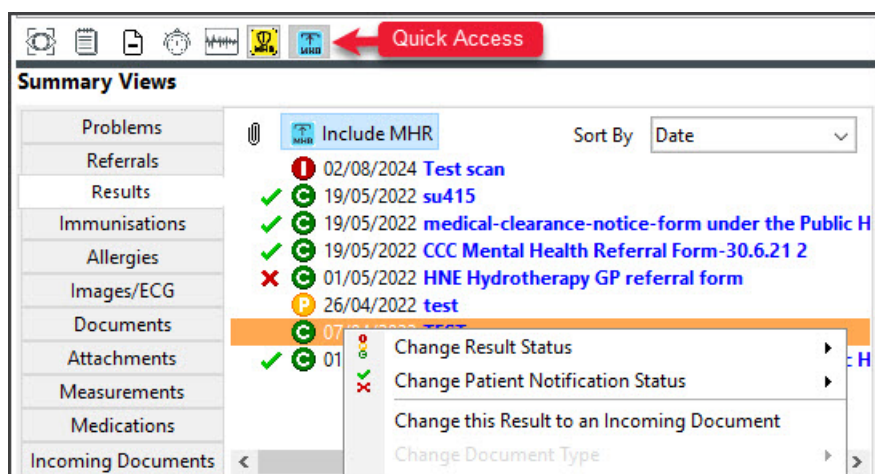
Demographics summary

The patient summary provides key information at a glance with icons to indicate ASTI Status, Illicit drug user or smoker/vaper status, and Medicare card and Health Care card holders. It also displays key indicator icons and provides quick access to [documents and templates](#).

To learn more, see the [Clinical demographics guide](#).

Summary Views

Provides access to all files stored in Zedmed for the patient and information recorded using Zedmed's clinical modules. The information shown can be actioned or opened using the right-click options.



Summary Views:

- **Problems** - Lists all problems recorded using the Problems module.
- **Referrals** (SS) - All referrals and their status (Open/Closed); grouped as pathology, radiology and letters.
- **Results** (MHR) (SS) (P) - All results and their status (Initial, Pending, Complete).
- **Immunisations** (MHR) - All Immunisations given and their date.
- **Allergies** (MHR) - The patient's recorded allergies.
- **Measurements** - A summary of the information recorded in the Measurement module.
- **Medications** - All prescriptions added in Zedmed's Drugs module.
- **Images** (SS) (P) - All images uploaded or scanned for the patient
- **Incoming documents** (P) - All letters scanned or uploaded for the patient.
- **Documents** (P) - All letters written or uploaded for the patient.
- **Attachments** (SS) (P) - All files of any type uploaded to the patient.

Summary View options

MyHealthRecord (MHR)

The Results, Immunisations and Allergies tabs have an **Include MHR icon** that can be toggled on and off to include information uploaded by other healthcare providers.

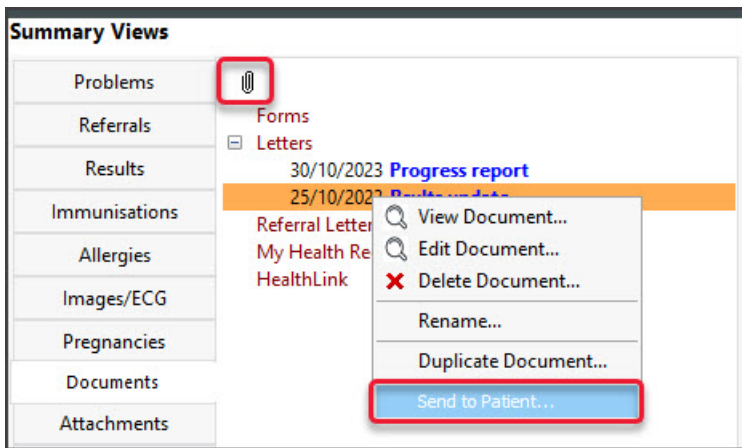
MHR information appears with an Australia icon (screenshot above), and you can double-click any record to open it in ZedMed's viewer.

Secure Send (SS)

Secure Send allows you to send files to patients from Images, Attachments and Results (Zedmed v37 and later) and Referrals. To use Secure Send, right-click the file and select Send to Patient.

Paperclip (P)

Results, Images, Documents, Attachments and Incoming Documents have a paperclip icon to upload files to that Summary View. To add a file, select the paperclip and browse for the file's location.



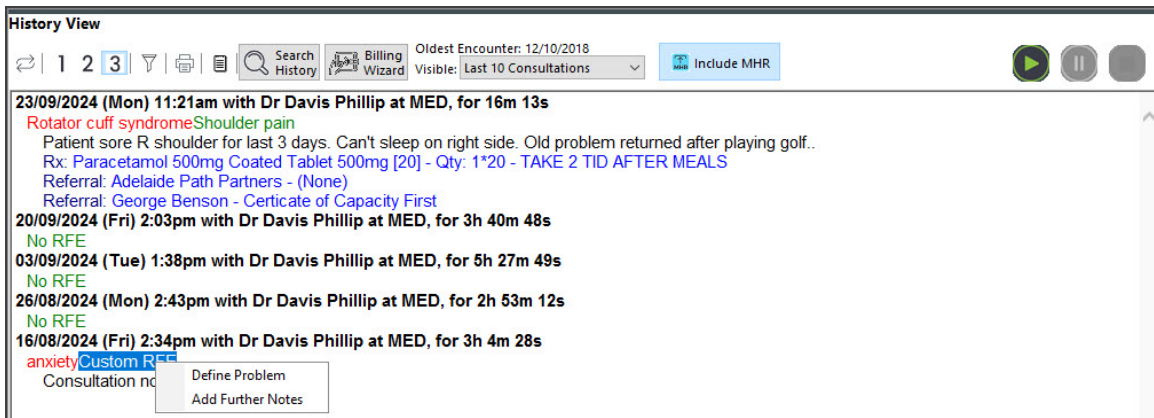
Reference View

This section shows critical information like allergies, recalls and warnings recorded in the patient's file.

History View

Displays information recorded using Zedmed's clinical notes and modules. The information can be searched and filtered as explained in the functionality section below.

To learn more, see the [Clinical History guide](#).



Active encounters

The Current Encounter menu opens when an encounter starts and displays the clinical modules. In the screenshot below, you can see the text field where doctors enter consultation notes and the row of modules at the top. [Learn more](#).

Current Encounter - Duration: 00:18:08

Problems Drugs Observations Referrals Immunisations Allergies Consumable Diagrams Templates CDM Calculators Capture

Start | Pause | Stop

Rotator Cuff Syndrome

RFE: Shoulder pain Use Coded RFEs **Management Plan**

Patient sore R shoulder for last 3 days. Can't sleep on right side. Old problem returned after playing golf.

Rx: Paracetamol 500mg Coated Tablet 500mg [20] - Qty: 1*20 Rpts: 0 - TAKE 2 TID AFTER MEALS
Referral: (None) - Adelaide Path Partners
Referral: Certificate of Capacity First - George Benson