

# Make Medicare/DVA the payer

Version: 1.00 | Last Modified on 07/07/2025 1:44 pm AEST

Set up a patient's record for Medicare bulk billing or the DVA so their invoice claims can be automatically sent for payment.

The level of Medicare benefit is calculated as a percentage of a schedule fee for the service. A service provided in hospital attracts a benefit equal to 75% of the schedule fee; a service provided out of hospital generally attracts a benefit of 85%. For a general practitioner, the benefit is 100% of the schedule fee.

To add Medicare as the payer:

1. Locate the patient and open their record.

To learn more, see the [find a patient's record article](#).

2. Under **Payers**, select **Add**.

The **Account Payer Selector** will open.

3. Select **Medicare**.
4. Check the **Fee Type** is **Medicare Schedule**.
5. Select the **Select** button.
6. Confirm if you want this to be the default payer for new invoices.

The screenshot shows a patient record form for 'Bates, Ferdinand'. The 'Account Payer Selector' dialog box is open, allowing selection of the account payer and fee type. In the dialog, 'Medicare' is selected under 'Account Payer' and 'Medicare Schedule' is selected under 'Fee Type'. The background form displays personal details: Family Name 'Bates', Given Name 'Ferdinand', Date of Birth '26/05/1975', Age '47', and Address '13 Jeremy Ave, JUNA DOWNS 6751'. The 'Payers' section on the right shows 'Medicare' with a rate of '\$39.75'. The 'Add' button in the 'Fund' section is highlighted with a red box.

To add DVA as a payer:

1. Locate the patient and open their record.  
To learn more, see the [find a patient's record article](#).
2. Under **Payers**, select **Add**.  
The **Account Payer Selector** will open.
3. Select **Veteran affairs**.
4. Select the required Fee Type.
5. Select the **Select** button.
6. Confirm if you want this to be the default payer for new invoices.

