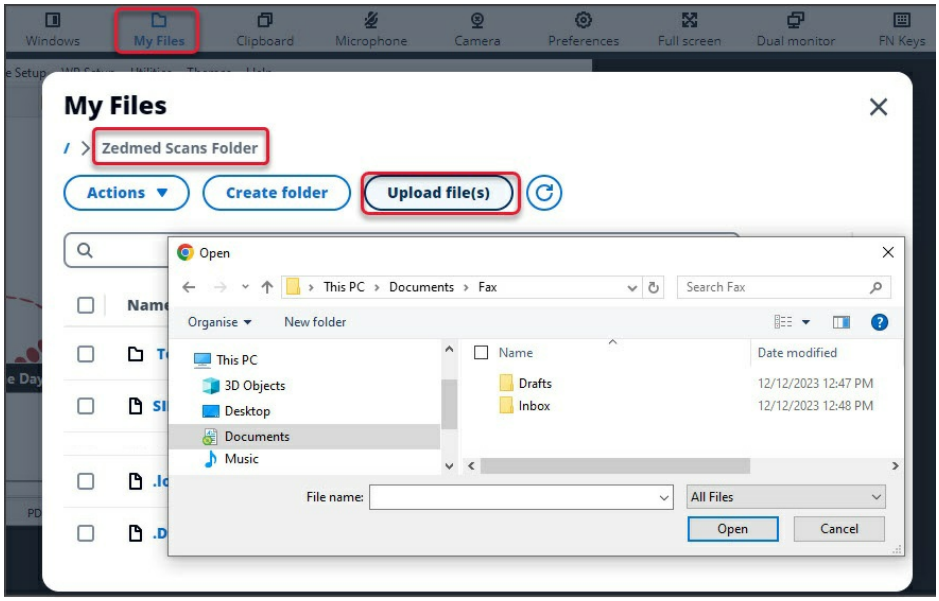
Cloud scanning

Last Modified on 03/03/2025 4:00 pm AEDT

Zedmed Cloud is a secure environment that is accessed via the internet so the scanning steps are different.

Scanning - local USB scanner

1. Scan the document using a local scanner and save it to a local folder.
2. From the cloud menu, select **My Files** > **Zedmed Scans**.
3. Select **Upload file/s** then locate and select the scan.



4. Use the **Clinical Scan** menu > **File List** to upload the scan to Zedmed and assign a patient and category.

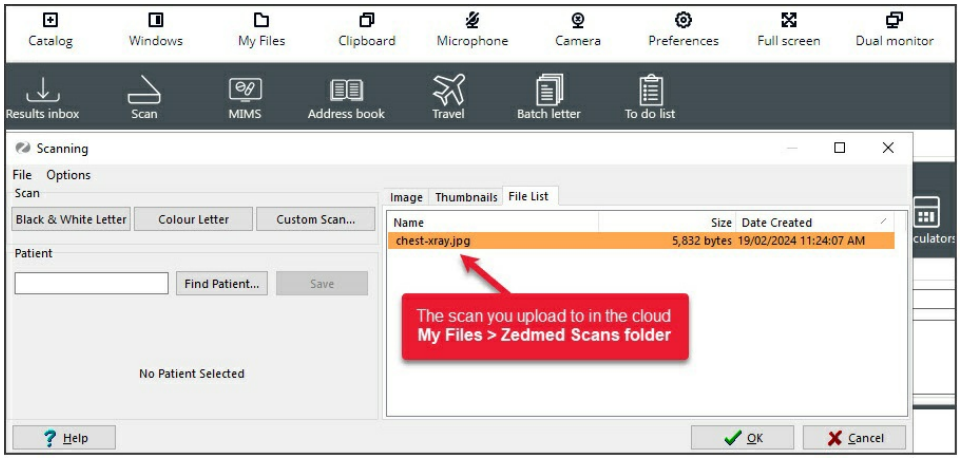
   Any scans uploaded will appear in the File List.

   See screenshot below.

Scanning - network (multifunction) scanner

1. Scan the document using a network scanner and it will be saved to a designated practice computer.

   Every minute, Cloud Middleware will copy the scan to Zedmed Cloud (can take two minutes to appear).
2. Use the Clinical **Scan** menu to assign a patient and category.


Catalog
Windows
My Files
Clipboard
Microphone
Camera
Preferences
Full screen
Dual monitor
Results inbox
Scan
MIMS
Address book
Travel
Batch letter
To do list
Scanning
File
Options
Scan
Black & White Letter
Colour Letter
Custom Scan...
Patient
Find Patient...
Save
No Patient Selected
Image
Thumbnails
File List
Name
Size
Date Created
chest-xray.jpg
5,832 bytes
19/02/2024 11:24:07 AM
The scan you upload to in the cloud
My Files > Zedmed Scans folder
Help
OK
Cancel