

HealthShare directory

Last Modified on 10/04/2024 2:25 pm AEST

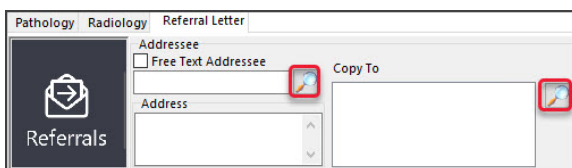
HealthShare is Australia's largest Specialist and Allied Health directory and can be used in Zedmed v36.3.3 and later - to produce printer referral letters.

Considerations

- When you look up an addressee, you will have a choice of the **Zedmed** Address book or the **HealthShare** directory.
- HealthShare is for printed referrals only -it does not support secure messaging (HealthLink, Argus etc).
- For laboratory referrals, you can use the cc: option to add a practitioner from HealthShare to inform them of the lab request.

Using the HealthShare directory

When creating a letter or referral, the search icon by the addressee opens the Address Book, where you can then select the HealthShare directory.



Zedmed features that open the Address Book include:

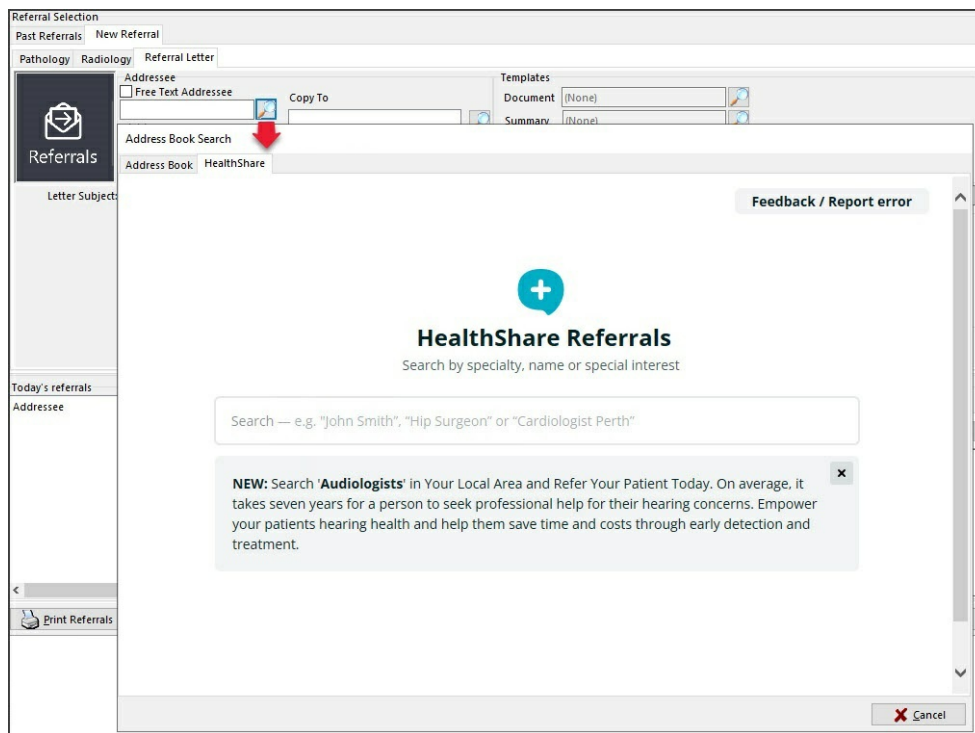
- **Referral Letters** (Addressee and Copy To)
- **Pathology Referrals** (Copy To)
- **Radiology Referrals** (Copy To)
- Quick Docs **New Letter** (To: and Cc:)
- **Batch Letters** (To: and Cc:)
- **Clinical Records** (**Other Clinicians** tab)

To add a HealthShare directory recipient to a letter or referral:

1. Open the Zedmed Address book.

In this example, we will use the Referral Letters module.

2. If the **HealthShare** tab is not the default, select the HealthShare tab or HealthShare on the dialog prompt.



3. Search for the practitioner.

When you start typing, a drop-down results menu will appear.

You can type in the:

- **Practitioner name**

Select a practitioner from the list shown and their profile will open, as shown in the screenshot below.

- **Practice name**

Select the practice from the list, then select a practitioner at the practice or use the practice as the recipient.

- **Specialty name**

Select the specialty then either enter the location to filter the results or select a practitioner from the list.

4. Select Write Referral or Write Letter

This will be to the practitioner or practice, as shown in the scenarios below for a referral.

There are 3 ways to do this:

a) To the practitioner from the practitioner page.

b) To the practice or practitioner from the practice page.

Back
Feedback / Report error

Search — e.g. "John Smith", "Hip Surgeon" or "Cardiologist Perth"

John Doe's practice

15 Bondi Street
Bondi Junction NSW
2022 — [1 other location](#)

(02) 0000... [Show phone number](#)
(02) 0000... [Show fax number](#)

[Write referral](#)

[Write referral to the practice](#)

Practitioners (1)
Report issue

Your patient's treatment costs may be reduced when the practitioner participates in a health fund member arrangement.

[Select health fu... ▾](#)

Dr John Doe [Show profile →](#)

Nuclear Medicine Physician

15 Bondi Street, Bondi Junction NSW 2022

Special interests: Paediatric radiology, Radionuclide radiology

[Write referral](#)

[Write referral to the practitioner](#)

c) To the practice or practitioner from the practice group page.

Back
Feedback / Report error

Search — e.g. "John Smith", "Hip Surgeon" or "Cardiologist Perth"

John Doe's practice group

Practitioners (1) [Report issue](#)

Your patient's treatment costs may be reduced when the practitioner participates in a health fund member arrangement.

[Select health fu... ▾](#)

Dr John Doe [Show profile →](#)

Nuclear Medicine Physician

Bondi Junction NSW, Sydney NSW

Special interests: Paediatric radiology, Radionuclide radiology

[Write referral](#)

[Write referral to the practitioner](#)

2 Practice Locations

Sydney NSW

Suite 1, 123 George Street

(02) 9999... [Show phone number](#)
(02) 9999... [Show fax number](#)

[Write referral](#)

Bondi Junction NSW

15 Bondi Street

(02) 0000... [Show phone number](#)
(02) 0000... [Show fax number](#)

[Write referral](#)

[Write referral to the practice](#)

5. The practice or practitioner will be added as a recipient for the referral or letter.

These are the fields next to the Address book/search icon.

The screenshot shows the 'Referral Selection' window with the following components:

- Top Bar:** 'Past Referrals' and 'New Referral' tabs.
- Navigation:** 'Pathology', 'Radiology', and 'Referral Letter' buttons.
- Left Panel:** A 'Referrals' icon and a list of 'Addressee' entries. The selected entry is 'Health Hill' with the address '4 Ring Road, Box Hill 3128'.
- Copy To:** A text input field for specifying the destination.
- Templates:** 'Document' set to 'Ref Letter - Standard' and 'Summary' set to '(None)'. There are search icons next to these fields.
- Letter Subject:** A large text area for entering the subject of the letter.
- Other:** A section with checkboxes for 'No Result Expected' and 'Send as CDA / e-Letter', and a 'Write Letter' button with a document icon.
- Today's referrals:** A table with columns for 'Addressee', 'Details', and 'Problem'. The 'Addressee' column is currently selected.
- Current Encounter:** A section titled 'Undefined Problem' with an 'RFE:' field, a 'Use Coded RFEs' checkbox, and a 'Management Plan' button.
- Footer:** Buttons for 'Print Referrals', 'Print Referrals and Close', 'HealthLink Forms (Referral)', 'Help', 'OK', and 'Cancel'.