

Practice definable fields

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Zedmed can add custom fields to the **Further Details** tab of all patient records. These fields can display pre-configured information with assigned values using the **Category Fields**, or free text fields with Names using the **Text Fields**. You can also set up values for the Types field in each patient record. Personal information can also be recorded by doctors in the **Clinical Patient Details** tabs.

Patient Types

The **Patient Types** button is used to configure the selectable options for the **Types** field in each patient record. This setting is explained in the dedicated **Add patient Types** guide.

Category Fields

Category Fields are used to add additional information to a patient record, such as the patient's background or a health issue, along with a value that is selected from a drop-down list of preconfigured options. These drop-downs are useful for recording answers to questions.

To add **Category Fields**:

1. Go to Zedmed's **Management** tab.
2. Select **Practice Setup > Practice**.

The **Practice Details** screen will open with the **Practice** tab selected.

Under **Category Fields** is a column of 5 fields.

3. Enter a name for the information you want to record into a field.

There is a 15-character limit on these fields.

4. Select the **Values** button next to that field.

The **Patient Category Values** screen will open.

5. Select **Add New** and enter a value into the field provided.

Repeat this step to add additional values.

6. When you have finished, select **Close** to save and exit.

Practice Details

Practice Name: ZEDMED DEMONSTRATION SYSTEM

Branches

Bank Accounts

Departments

Integrations

Claiming Configuration

ABN: [] Medclaims Minor ID: MPK00001 Export to [MD]

eHealth Information

HPI-O: 8003 6282 3336 7349 Search HI Service

Organisation type: General Practice Organisation service: []

Integrated Eftpos/Easyclaim provider: Tyro

Automatically Process Tyro Bulk bill transactions Notify unpro

API Gateway Key: iSSLvUAKr5q2Fa@32*CODD#zc\$jqP1kqP#%Mw

Family Links Find arch'd/deceased Glo

Round to 5 cents Show DoB in Selectors Usi

Password Settings

Complexity: [] Require at least c [] Require at least c [] Require upper an

Off High

Maximum password retry attempts: 5

Password expiry interval (in days): 30

Password reuse interval (in days): 90

Disable Inactive account after (in days): 90

Lock program if inactive for (in minutes): 10

Radiology Settings Patient Types

HI Service Settings

Close Cancel

Patient Category Values

Category	PTSD	Active
Types		
Yes		<input checked="" type="checkbox"/>
No		<input checked="" type="checkbox"/>

Delete Add New Close Cancel

The information you added will appear in the **Further Details** tab of each patient record, with the values you provided as selectable options.

Holloway, Knut

Acc Enquiry Attend Bill Letters Clinical Information Print Quote Receipt Waiting Room Appointments Extras

Patient Details

Further Details

Recalls

Notepad

eHealth

Messages

ACIR Child ID: [] Community Code: []

Practice-Definable Fields

PTSD: [No Yes]

Text Fields

Custom Text Fields are used to add additional information to a patient record, such as the patient's background or a health issue.

To add new **Text Fields**:

1. Go to Zedmed's **Management** tab.
2. Select **Practice Setup > Practice**.

The **Practice Details** screen will open with the **Practice** tab selected.

Under **Text Fields** is a column of 5 fields (6-10).

3. Enter the information you want to record into the fields provided.

The Name used will be the field's description, and it will be available in all patient records.

There is a 15-character limit.

4. Select **Close** to save and exit.

The screenshot shows the 'Practice Details' configuration window. The 'Text Fields' section on the right is highlighted with a red box. It contains a list of 10 text fields with the following names: 6 Ethnicity, 7 Language, 8, 9, and 10. The 'Values' column for these fields is currently empty.

The Text Fields will appear in the Further Details tab of all patient records.

The screenshot shows a patient record window for 'Holloway, Knut'. The 'Further Details' tab is selected, showing a 'Practice-Definable Fields' section. This section contains a list of text fields with the following names: PTSD, Ethnicity, and Language. The PTSD field is currently set to 'No'.

