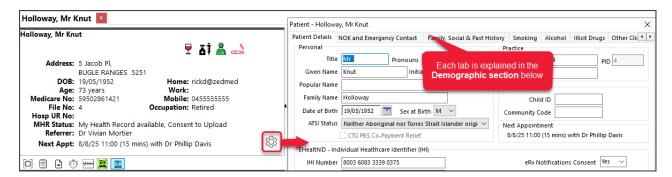


# Patient demographics

Version: 1.00 | Last Modified on 17/10/2025 2:25 pm AEDT

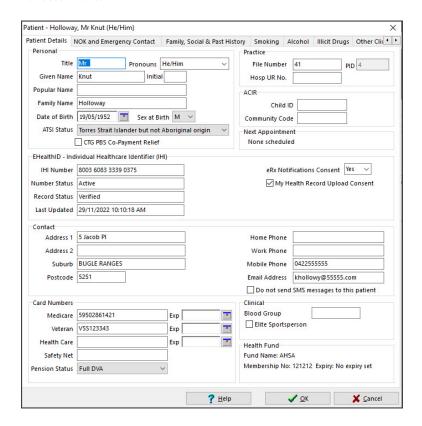
Clinical Records is used to run consultations and access Zedmed's clinical features. This guide explains the patient summary section, which records demographic information, displays key indicator icons, and provides quick access to forms and letters.

Patient demographics are divided into 7 tabs, each of which is explained below. To open the tabs, select the Demographics cog icon. Some information requires Zedmed v36.1.0 or later.



#### **Patient Details**

This tab contains the information in the patient's record in Zedmed Office. Any updates made in Office are reflected here.



### Quick access menu



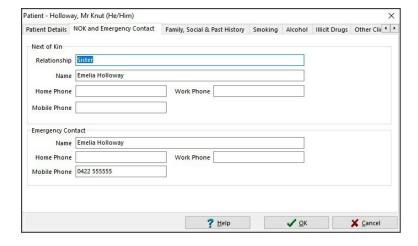
Provides fast access to key features, in this order:

- Observation graphs open key physical measurements.
- Quick Documents access popular documents and templates.
- Quick Documents search search or filter the documents and templates (requires v37 or later).
- Patient To Do List open the patient's To Do List.
- Perform ECG Open WelchAllyn or Office Medic if used by the practice.
- Yellow Icon Opens the patient's MyHealthRecord (MHR).
- Blue icon Toggle on and off automatic MHR uploading.

Shown in the row of icons in the screenshot above.

# **NOK and Emergency Contact**

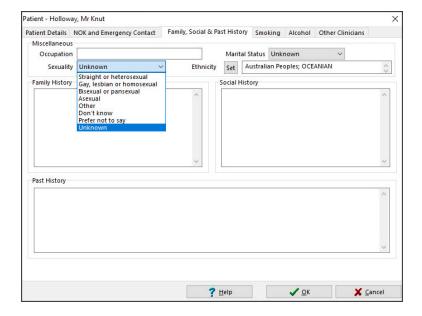
Any details entered here will also be visible through the Patient Details Screen.



# Family, Social & Past History

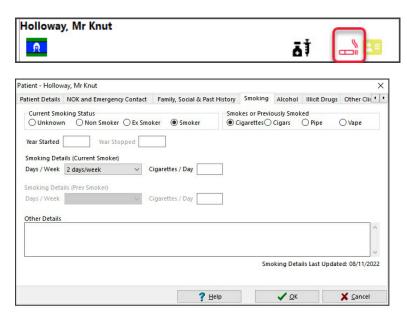
This tab has a selection of text fields for recording key personal information, including the patient's Marital Status, Sexuality, Family History and Social History. If the patient has preferred pronouns, this information should be recorded in the Alerts section of the Patient Record in Office.

In Zedmed v36.3.3 and later, you can add the patient's ethnicity from the list of options provided. Select Set to open the Select Se



# **Smoking**

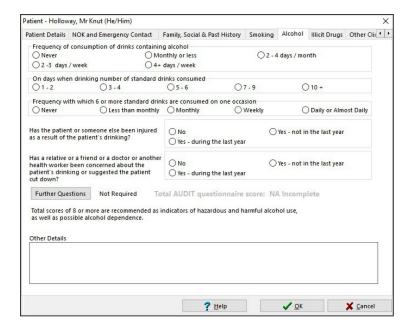
Details of the patient's smoking and vaping status can be recorded here. Selecting either will add the cigarette icon to the patient's Clinical Record home page. Requires Zedmed v37 or later.



### Alcohol

The Alcohol Audit Questionnaire was created by the World Health Organisation. If the full questionnaire is completed, it will generate an audit score indicating whether the patient has hazardous alcohol use or dependency. You can also choose to complete only the first few questions to have some basic drinking information merged into documents.

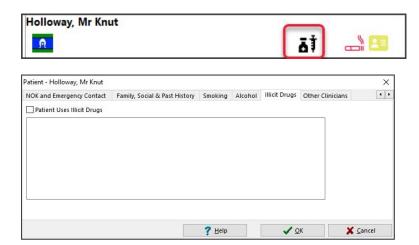




### **Illicit Drugs**

Select if Illicit drugs are used and provide information about the drugs. This will add the drugs icon to the patient's Clinical Record home page.

Requires Zedmed v37 or later.



### Other Clinicians

This tab is used to link other practitioners involved in the patient's care. Select the magnifying glass next to the relevant field to search the address book and select the appropriate addressee. Multiple other clinicians can be recorded for each patient.

Linked practitioners can make entries in the record and are the default recipients for letters. For example, a specialist could add a patient's General Practitioner so that when they write a letter, it will default to that GP and add Other Clinicians to the Cc: list.

