

ePayment Reconciliation report

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Payments received by Payment Gateway will show as **ePayments** in banking reports, and the **Tyro ePayment Reconciliation report** helps practices reconcile Tyro ePayments if there is a discrepancy when doing banking.

Report requirements

This report requires access to Tyro eCommerce, so the Tyro reporting password for each bank account must be added to Zedmed. These steps are detailed in the Tyro **ePayment Reporting Password** guide.

Tyro surcharge

The Tyro ePayment Reconciliation Report will not balance if refunds are processed using Zedmed's ePayment Refund option. With an ePayment refund, only the value in Zedmed is refunded, the surcharge will remain, which means the surcharge will be removed from the Tyro refund amount and will not balance with the Zedmed amount. This should be taken into account when using the ePayment Reconciliation report. An update is coming that will automatically adjust the reconciliation report for this difference.

Tyro ePayment Reconciliation Report							
Criteria							
Bank Account	Bank Account						
Reconcile by: Date Range	26/08/2025 - 27/08/2025						
Date	Patient Name	Receipt ID	Transaction ID	Zedmed (\$)	Tyro (\$)	Type	Acquirer Merchant
26/08/2025 8:36:30 AM	Jones, Marianna-Louise	3	20c03b33-aa3d-432a-b5a9-6e0561	\$71.30	\$71.30	PAYMENT	APPROVED TESTZEDMED
26/08/2025 8:36:30 AM	Jones, Marianna-Louise	3	c9accd2-ade6-455d-903c-80762c	-\$71.30	-\$70.00	REFUND	APPROVED TESTZEDMED
Number of Transactions 2				\$0.00	\$1.30		Discrepancy -\$1.30

To run the Payment Reconciliation report:

1. Select the **Office > Reception** tab.
2. Select **Banking**
3. Select **Tyro ePayment Reconciliation**.

Tyro ePayment Reconciliation

Use this screen to reconcile ePayments between Zedmed and Tyro on previous and current batches and sessions.

Reconcile by

Batch

Batch Number: <Current Batch>

Session

Session Number: 10 Started On 16/10/2024 11:12:53 AM

Date Range

From: 17/10/2024 To: 17/10/2024

Banklist

Show Inactive Bank Account

Phillip Davis

The field above will only contain banklists that have been correctly configured to use the Tyro Payment Gateway. This includes having a Reporting Password and Surcharge specified.

Please be aware that recent transactions will not be displayed until the Tyro data is available. Data will be available approximately 15 minutes after having been processed.

Print Screen Export Close

The report pulls information from Zedmed and Tryo, which should reconcile to a \$0.00 discrepancy.

In the example below, you can see that an ePayment refund was processed in Zedmed and also in Tyro.

The Tyro transaction fee is not included, as it is not received by Zedmed and would prevent reconciliation.

Criteria		Tyro ePayment Reconciliation Report					
Bank Account	Phillip Davis						
Reconcile by: Date Range	16/10/2024 - 17/10/2024	Date	Patient Name	Receipt ID	Transaction ID	Zedmed (\$)	Tyro (\$)
16/10/2024 10:38:02 AM	Jones, Happy	3		35fe8468-2d22-48bd-bbbd-eb1c103bdbd9		\$71.30	\$71.30 PAYMENT
16/10/2024 10:38:02 AM	Jones, Happy	3				-\$71.30	\$0.00
16/10/2024 10:39:06 AM	Abbott, Gabriel	4		c4229c0f-cc87-44e5-ae2f-a84f309d6d75		\$105.30	\$105.30 PAYMENT
16/10/2024 11:03:48 AM				Happy Jones		\$0.00	-\$71.30 REFUND
16/10/2024 11:15:23 AM	Jones, Happy	9		00529126-8477-4197-b137-6eb9bde2a3e0		\$105.30	\$105.30 PAYMENT
Number of Transactions						\$210.60	\$210.60
						Discrepancy \$0.00	