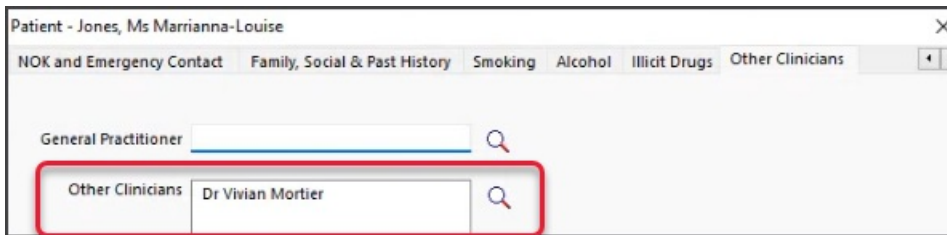


# Auto-add Referral doctor

Version: 1.00 | Last Modified on 15/08/2025 1:19 pm AEST

Automatically add referral doctors to a patient's Clinical demographics. This feature is enabled as a Branch option and requires Zedmed v38.6.2 or later.

- Specialists will be added to the '**Other Clinicians**' field.
- GPs will be added to the '**General Practitioner**' field.



The screenshot shows a patient record window titled 'Patient - Jones, Ms Marianna-Louise'. At the top, there are tabs: 'NOK and Emergency Contact', 'Family, Social & Past History', 'Smoking', 'Alcohol', 'Illicit Drugs', and 'Other Clinicians'. The 'Other Clinicians' tab is active. Below the tabs, there are two input fields. The first is labeled 'General Practitioner' and is empty. The second is labeled 'Other Clinicians' and contains the text 'Dr Vivian Mortier'. A red rectangular box highlights the 'Other Clinicians' field and its content.

To enable auto-add Referral doctor:

1. Go to Zedmed's **Management** tab.
2. Select **Practice Setup > Branches**.  
The **Practice Details** screen will open with the **Branches** tab selected.
3. Select the **Options** button at the bottom.  
The **Branch Options** screen will open.
4. Select **Add Referral Doctor to Clinical's Other Clinicians**.

Reports

Practice Details

Practice

Branches

Bank Accounts

Departments

Integrations

Claiming Configuration

Branch Options - Albany Road Clinic

General

Default Encounter Sheet

Standard Encounter Sheet

Default Account Holder

Private

Default Bank Account

Albert Road MC Bank Account

Invoice Header

Customized

Assignment Form Type

A4

☒ Remittance Advice on Invoices
 ☐ Accept Credit Cards

☒ Accept AMEX

☐ Print Medicare Claim Forms
 

Medicare

☐ Default Print Encounter Sheet
 ☐ Default Print Case Label

☐ Default Print Proforma
 ☐ Show Appt. Recall

☒ Allow Cash Out
 ☒ Assistant Billing

☒ Print Gap
 ☒ Always defaults Medicare gap

☐ Day Surgery Link
 

Fill in program name ie .\ePPHCxxxx.exe

Default Preferred Contact Method

☐ Use Classic Patient Search
 ☐ Edit Archived Patients  
(Including Make Appointments)

☐ Leave Receipt Payment Amount Blank

MC Plus Items

Using 10990 64990 74990

☒ Auto Include Incentive (10997)

☒ Enable Stock Management System

MA Online

☒ Direct Bill and DVA
 ☐ Export Bulk Billing Batch

☒ Patient Claims
 

Interactive realtime

☒ ECLIPSE

MA Online Overwrite Location

Minor ID

Certificate Directory

File Numbering

☒ System
 ☐ RACGP
 ☐ None

Waiting Room

Default Order

Appointment Time

Default Filter

Not Billed

Default Lookback

-8

Long waiting (Mins)

30

Auto-refresh frequency (Seconds)

0

SMS Setting

Provider

ZEDSMS

SMS Sender

User Name

zeddevteam@zed

Password

.....

2-Way SMS

☒ Enable 2-Way SMS
 ☐ Enable Auto-Cancel of Appointments

Referrals

☐ Add Referral Doctor to Clinical's Other Clinicians

Edit Texts

Appt. Confirmation

Invoice Message

Email Setup

Help

Close

Add New

Edit Name

Options

Delete

Payment Types

Online Appointment Details